

SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING & REGULATION
South Carolina Board of Occupational Therapy Examiners
Synergy Business Park, Kingtree Building
110 Centerview Dr, Columbia SC 29210
Upstate Room
Friday, February 6, 2026

Board Members Present

Ricardo Holmes, Sr., OTR/L, Chairperson
Lesly W. James, Ph.D., OTR/L, Vice-Chairperson
Rebecca Coleman, OTR/L
Melissa Hevia, OTA
Nadine Hanner, OTR/L
Megan Dubose, OTR/L

Staff Present

Mack Williams, Board Executive
Jonathan Owens, Program Coordinator I
Mary League, Esquire, Advice Counsel
LeAnna McMenamin, Esq, Office of Disciplinary Counsel
Yarikza Alexander, Office of Investigation & Enforcement

Other Attendees

Francielle Pineda, NBCOT
Audrey Wilson-Alston, OTA

Public notice of this meeting was properly posted at the SC Board of Occupational Therapy Synergy Business Park, Kingtree Building 110 Centerview Drive, provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Call to Order

Mr. Holmes, Chairperson called the meeting to order at 10:01am.

Approval of the Agenda:

Motion: Dr. James made a motion to approve the agenda. The motion was seconded by Ms. Hevia and passed.

Approval / Disapproval of Absent Members:

All members were present.

Approval of the Minutes:

Motion: Ms. Coleman made a motion to approve the November 7, 2025 meeting minutes. The motion was seconded by Ms. Hanner and passed.

Office of Investigations and Enforcement (OIE/IRC) Report: Ms. Alexander presented the OIE statistical report to the Board. The Board accepted the report as information.

Ms. Alexander presented the IRC cases to the Board, Case # 2025-7 for dismissal and Case # 2025-10 for Letter of Caution.

Motion: Dr. James made a motion to accept the IRC recommendations for Case #'s 2025-7 and 2025-10. The motion was seconded by Ms. Hevia and passed.

ODC Report: Ms. McMenamain presented the ODC Report. The Board accepted the ODC report as information.

Finance Report: Mr. Williams, Board Executive, presented the financial report. The Board accepted the report as information.

Ethics Commission: Mr. Williams, Board Executive, reminded the Board to file with the State Ethics Commission prior to noon on March 30, 2026, which is the deadline.

Francielle Pineda – NBCOT Presentation:

Ms. Pineda provided a comprehensive update to the board, highlighting NBCOT's mission to ensure public safety through competency validation. The presentation covered key operational data from 2025, including over 23000 score transfers and over 10,000 eligibility notices sent out during that period. Ms. Pineda also talked about professional development, ethics and discipline and the importance of collaboration between NBCOT and state boards.

2026 CLEAR Conference (Approve Members to Attend):

Motion: Ms. Hanner made a motion for Ms. Dubose, Ms. Brown, Program Director, and Mr. Williams, Board Executive, to attend the 2026 CLEAR Conference. The motion was seconded by Ms. Hevia and passed.

OT Licensure Compact (Update):

Dr. James, Chair of the OTCC Executive Committee, updated the Board on the OT Licensure Compact, focusing on fees, requirements and state participation.

ADJOURNMENT

Motion: Ms. Hevia made a motion to adjourn the meeting. The motion was seconded by Ms. Coleman and passed. There being no other business, the meeting was adjourned at 12:06pm.